

Franklin School PTA

Deposit Report

Instructions for PTA Deposits:

1. Two people must count and sign for all deposits
2. Fill out form and turn into PTA box in office or Treasurer box in PTA room
- 3. Important: Attach copy of deposit slip and/or deposit receipt to this form**

*Staple Deposit Slip/
Receipt Here*

Date: _____ Total Amount: \$ _____

Names and Signatures of Counters:

1. _____

2. _____

(Printed Name) *(Signature)*

Deposit Date: _____

Budget Line/Event: _____

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